

Appendix I**LOCAL SPONSORSHIP OF UPPER-LEVEL NWCG COURSES**

The Great Basin Training Committee reviews requests for the local sponsorship of 300 level and above courses. Requests generally occur under two sets of circumstances:

1. A unit, based on perceived need, will issue a request to conduct a 300 level or above course locally during the next training season through their zone representative prior to the GBTC spring meeting. This method would best facilitate the coordination of all aspects of course delivery in the Great Basin and adjacent geographic areas.
2. Occurs after the Great Basin training calendar is set at the spring GBTC meeting and a local area determines that in order to meet local needs, additional delivery locally will be needed.

If a local unit wishes to sponsor one of these courses, they complete the form below and submit it through their LTCR to the Idaho Zone Representative of the GBTC. The GBTC will review the request, make a decision, and submit that decision back through the Idaho Zone Representative.

Course Request for 300 and 400 level NWCG curriculum

This form must be submitted through your zone training representative.

Course Name:	
Course Dates:	Alternate Dates:
Class Location:	
Proposed # of Students: Have any of these students applied elsewhere for this class?	Course: Open___ Closed___ (filled locally or open to everyone)
Is course needed for a college degree program?	
Type of degree?	Campus?

Instructors

Have a lead?	Who?
Need Instructors?	Type?
Instructor Quals Needed:	

Facility

Have one?	Need help obtaining one?	Campus?
Audio/Visual Equip:	Have?	Need?
What type?		

Great Basin Assistance

Do you need a fully qualified course coordinator? Name of course coordinator if you already have one: Contact #s/E-mail:
Do you need other assistance? Database? Name Tags? Certificates? Limited coordinator assistance? Other:

Contact Information

Reason for requesting course:	
Forest/District:	
Address:	
Contact Name:	
Phone:	FAX:
E-mail:	